

# Sending Files Too Large for Email

As for sending **files too large for email**, there are two cheap software solutions you have to have in the 21<sup>st</sup> century if you want to send files too large for conventional email limits.

(As an aside) For those of us who regularly send and receive large files back and forth to advertising agencies or graphics-editing colleagues, there are a number of solutions and I'll just mention them in passing so you are tacitly aware of them.

- You can use automatically syncing folders so that whenever you save something in that folder, it is automatically copied in a folder on another computer. (I used to use that when Debbie was there.) [<http://www.techsupportalert.com/best-free-folder-synchronization-utility.htm>. *FreeFileSync* & *Allway Sync* are highlighted. A good paid product is *Syncplicity*.]
- You can use a shared folder on a network so that multiple people on the same server can edit and save and work on the same documents.

Because we have a lot of bandwidth, these days, and can send anything we want over the internet, here are the two software solutions that are must-haves because of the size limitations of email. You want these two things get catapult you out of the 70s and 80s and into the 21<sup>st</sup> century.

1. **WinZip**. The program has a free version and it has been around for at least since the 70s. It compresses multiple files into one file with usually a ".zip" for a last name. It is the standard compression program. If you get the version they charge for, it is minimal. You need to get it. So when you have one or 500 pictures or a High Definition movie, and you want to get it to one or more people, here is the first step: Select all the files you want to send (so they're highlighted) and right-click them (to get a menu). As you have *Winzip* installed already, one of the menu items will enable you to put them in a .zip compressed file and you can name it. That being done, you now have a large file of c compressed pictures, a video or even lots of *Word* documents.
2. **WinZipYouSendit**. This online service is run by the same people who run the WinZip software company. (They are probably in their wheelchairs by now and mutter back and forth to one another in bytes and bits, making odd buzzing sounds.) There used to be a free version but I see it is \$50 a year. But if you send larger things regularly to people, you need to get this. It works like this. You go to:

[https://www.yousendit.com/semlp\\_branded\\_pro?s=21200&s\\_kwid=TC|22028|you%20sent%20it||S|b|13417641715](https://www.yousendit.com/semlp_branded_pro?s=21200&s_kwid=TC|22028|you%20sent%20it||S|b|13417641715)

Set up an account for you or your organization.

When you log in, in this screen you type in the address(s) of the person(s) to whom you want to send the large file. You type in a subject (like an email), another message (like the body of an email); you click on the Browse button and tell it what file you wish to send; you skip the stuff with prices to the right of it and simply click on the green "SEND IT" button.

- Send File
- Inbox
- Outbox
- Sent Items
- Tracking
- Contacts
- My Files Beta

You have used 0% of your 2 GB storage limit. Want more Storage Space?

To: Philip@FlyByNightPublishing.com

Select contacts

Subject (optional) Here's are the pictures we took of you spilling all the disserts!

Enter message (optional) You can type an optional message here

Select a file (Max 2 GB)

Add another file

- File Expiration Options [+] (Default: 14 days)
- Password-Protected Secure Delivery [+] \$3.99
- Certified Delivery with Tracking [+] \$3.99
- Return Receipt [+] \$3.99

By clicking on the "Send It" button, you agree to YouSendIt's [Terms of Service](#).

**Now!** Got Questions?  
Visit our Knowledge Base

The persons to whom you are sending it get an email from you with a link with instructions. They click on the link and the service downloads the file to the place on their computer that they specify. This is called an "FTP" service. ("FTP stands for File Transport Protocol but you don't use that kind of terminology in parties unless you are sipping Merlot in the lobby of Yahoo in Santa Monica, CA.)